



Townsend Town Council Meeting
March 1st, 2023 @ 6:00 pm
VIA CONFERENCE CALL &
Town Hall
141 Main St, Townsend, DE 19734

6:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - A. Roll Call:
 - B. Pledge of Allegiance:
 - C. Recognition of Visitors:
 - D. Announcements:
- III. Citizens Comments & Participation
- IV. Adoption of Agenda.
- V. Approval / Rejection of Minutes:
 - A. **ACTION ITEM:** Approval/ Rejection of Town Council Minutes from the February 1st, 2023, Town Council Meeting.
 - B. **ACTION ITEM:** Approval/ Rejection of Town Council Special Meeting Minutes from the February 15th, 2023, Town Council Meeting.
- VI. Reports:
 - A. Mayor
 - B. Town of Townsend Police Chief's Report
 - C. Town Solicitor N. Christopher Griffiths
 - D. Town Engineer Edwin Van-Otoo
 - E. Town Manager Antonina Tantillo
 - F. New Castle County Councilman David Carter
- VII. Committee Reports:
 - A. **Finance Committee:** Chair: Councilman Dugan, Co-Chair: Mayor Lobdell
 - 1. Review and possible discussion on the January 2022 Budget vs. Actual Reports.
 - B. **Human Resources Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Dugan
 - C. **Public Works Committee:** Chair: Councilman Dugan, Co-Chair: Councilman Mertz
 - D. **Land Use and Development Committee:** Chair: Councilwoman Rojas, Co-Chair: Mayor Lobdell
 - E. **Veterans Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilwoman Rojas
 - F. **Public Safety Committee:** Chair: Councilman Mertz, Co-Chair: Councilwoman Clarke
 - G. **Community Engagement Committee:** Chair: Councilwoman Rojas
 - 1. Discussion regarding an update on future Town Events.
 - 2. Discussion regarding Community Engagement Projects.

Town Meetings will return to both an in person and a virtual format.

Those wishing to attend virtually may dial **1(301)715-8592**. When directed, provide following meeting ID **827- 6421-7575#** and then the following password **361631#** to enter the meeting. If you choose to access the meeting online click the following link: <https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xiME1HV0Z0cHRxSHZ3QT09>

Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

3. Debrief of SAT Testing.

H. **Code Review Committee:** Chair: Mayor Lobdell, Co-Chair: Councilman Mertz

1. ACTION ITEM: Discussion and possible vote regarding Resolution 2023-001 A Resolution to Request to Amend the Town of Townsend Charter.

I. **National Wildlife and Historic Preservation Committee:** Chair: Councilwoman Clarke, Co-Chair: Councilman Dugan

VIII. Recess Council Meeting to Convene Executive Session.

IX. Convene Executive Session: Pursuant to 29 Del. C. §10004 (B)(9), the Town Council will consider a motion to meet in executive session to address personnel matters and 29 Del. C. §10004 (B)(4) the Town Council will be meeting in executive session strategy session relating to a strategy session, including those involving legal advice or opinion from an attorney-at-law, with respect to pending or potential litigation, as discussions would have adverse effect on the bargaining or litigation position of the Town.

X. Close Executive Session & Re-convene Council Meeting.

XI. Adjournment.
